



## EMPLOYMENT APPLICATION FORM

POSITION APPLYING FOR: \_\_\_\_\_

FULL NAME (PLEASE PRINT): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE DAY: \_\_\_\_\_ EVENING: \_\_\_\_\_ CELL: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

### EDUCATION

HIGH SCHOOL: \_\_\_\_\_ GRAD. DATE: \_\_\_\_\_

COLLEGE/TRADE SCHOOL: \_\_\_\_\_ GRAD. DATE: \_\_\_\_\_

OTHER SPECIAL COURSES: \_\_\_\_\_

### WORK EXPERIENCE

CURRENT: \_\_\_\_\_ PHONE: \_\_\_\_\_

MAY WE CONTACT YOUR CURRENT EMPLOYER? \_\_\_\_\_ YES \_\_\_\_\_ NO

PRIOR EMPLOYERS (LISTED MOST CURRENT TO LEAST CURRENT)

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

### PERSONAL REFERENCES

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ RELATION: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ RELATION: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ RELATION: \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A CRIME? \_\_\_\_\_ YES \_\_\_\_\_ NO

ARE YOU ON ANY SPECIAL MEDICATION? IF SO, WHAT? \_\_\_\_\_

EMERGENCY CONTACT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

COMPENSATION REQUESTED: \_\_\_\_\_

WHY WOULD YOU LIKE TO WORK AT SIMPLY SKIN? \_\_\_\_\_

ARE YOU FAMILIAR WITH SPA SERVICES? \_\_\_\_\_ YES \_\_\_\_\_ NO

ARE YOU A CLIENT HERE AT SIMPLY SKIN? \_\_\_\_\_ YES \_\_\_\_\_ NO

EXPLAIN WORK ABILITY (EX: COMPUTER, CASH REGISTER, CUSTOMER SERVICE): \_\_\_\_\_

SIMPLY SKIN REQUIRES PROFESSIONAL WORK ATTIRE AND/OR UNIFORMS. ARE YOU WILLING TO ADHERE TO THE DRESS CODE? \_\_\_\_\_ YES \_\_\_\_\_ NO

TELL US A LITTLE ABOUT YOURSELF. WE ALL HAVE TALENTS AND ATTRIBUTES, WHAT ARE SOME OF YOURS?

IS THERE ANYTHING YOU WOULD TO CHANGE ABOUT YOURSELF? \_\_\_\_\_

WHERE WOULD YOU LIKE TO BE A YEAR FROM NOW? \_\_\_\_\_

FIVE YEARS FROM NOW? \_\_\_\_\_

PLEASE RATE THE FOLLOWING SKILLS FOR YOURSELF USING 1-5 (5 BEING THE HIGHEST)

COMMUNICATION	_____	PROMPTNESS	_____
NEATNESS	_____	EFFICIENCY	_____
PENMANSHIP	_____	PROFESSIONALISM	_____
TELEPHONE MANNERS	_____	QUICK TO LEARN	_____
LISTENING	_____	COMPUTER SKILLS	_____

PLEASE LIST HERE ANY OTHER INFORMATION YOU THINK WOULD BE HELPFUL IN HELPING US MAKE A DECISION TO HIRE YOU: \_\_\_\_\_

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THANK YOU FOR APPLYING HERE AT SIMPLY SKIN

PLEASE SIGN THIS APPLICATION AND WE WILL CONTACT YOU FOR AN INTERVIEW. FOR A TECHNICIANS POSITION, PLEASE SUBMIT A COMPLETE RESUME ALONG WITH COPIES OF CERTIFICATION(S) AND/OR LICENSE(S). FOR RECEPTION/MANAGEMENT FEEL FREE TO ALSO SUBMIT A RESUME.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_